Accident and Existing Injury Policy

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| Issue Number | Reason for issue | Issued By | Date |
| 6 | review | LER | 07/01/19 |

There is a specific legal requirement for an EYFS provider to record accidents and to keep a log of all accidents to aid risk assessments.

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| A Unique Child |
| Positive Relationships |
| Enabling Environments |
| Learning and Development |

**Accident**

At Hydra Tots Private Day Nursery we endeavour to provide a safe and well supervised environment for every child. The safety of your child is paramount and every measure will be taken to ensure they are protected from hurting themselves.

All staff complete an Emergency first aid/ Paediatric course and renew the certificate when it expires.

Fully equipped First Aid boxes are placed in visibly marked positions thought the Nursery and outside. Each room has a cold compress in the fridge if needed for bump heads.

However accidents can happen and in such circumstances the following procedures will be followed:

Minor accidents can be treated by a qualified first aider using a cold compress and TLC. These will be recorded on the Children’s Individual Accident Record Sheet.

The individual accident record sheet, records all accidents that occur in the Nursery setting. They are to be completed as soon as the accident occurs.

If a child has an accident the details will be recorded for parents to read and sign upon collection of their child.

Each accident is stored in an accident file and the nursery manager reviews them on a weekly basis

In the event of a serious accident an ambulance will be called and the parents informed. We will inform Ofsted (under Standard 14.3 Children Act regulation, Inform Ofsted about any significant events).

**Existing Injury**

An existing injury is an injury that the child has arrived at nursery with, an accident that happened at home and has caused a visible mark to the child.

* When a child comes with an injury eg, a bump, cut, bruise . The nursery staff will record it on an existing injury sheet and ask the parent to sign it. If the injury is of any concern it will be passed onto the safeguarding coordinator.

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| **Review date- January 2020** |